

## APPENDIX 1



### SMALL GRANTS and CONTINGENCY FUND CRITERIA 2006/2007.

A small budget is available for allocation to voluntary or community groups as small grants or contingency / emergency requests. For 2006/07 £17,609 is available.

To apply for this fund you will need to complete an application form. When you have completed the application form return it along with the accompanying documents listed in the criteria below to:

Grants Development Officer,  
Oxford City Council,  
Neighbourhood Renewal,  
St Aldate's Chambers,  
109 – 113 St Aldate's,  
Oxford. OX1 1DF

The closing dates for considering these grants for 2006/07 are as follows:

- Friday 5<sup>th</sup> May 2006
- Friday 8<sup>th</sup> September 2006
- Friday 12<sup>th</sup> January 2007

Notification of the decision on your application will take four to eight weeks after the closing date.

### SMALL GRANT CRITERIA

- Groups applying must provide their constitution or aims, an equal opportunities statement, accounts or budget if new group and a recent bank statement.
- The grant must primarily benefit Oxford City residents.
- A maximum amount of £1,000 may be requested for small grants.
- For small grants the group must not have received any other grant funding from the city council for 2006/07 for the project applied for.
- Applications must fit with the City Councils vision and strategic priorities.
- Priority will be given to those applications for which the small grant will lever in / match other funds.
- Group must comply with grant conditions e.g. monitoring, publicise City Council's support etc.

## CONTINGENCY FUND GRANT CRITERIA

- Groups applying must provide their constitution or aims, an equal opportunities statement, accounts or budget if new group and recent bank statement.
- To support unforeseen shortfalls and emergencies which would result in serious consequences for the applicant group e.g. rent increases
- To support unplanned opportunities, for example by offering match funding which is only available for a short time or where the leverage of the grant would be substantial (over the amount of grant awarded)
- To prioritise such applications which target areas with high indices of deprivation or groups that are at risk of social isolation or exclusion.
- Priority will be given to organisations that have received a grant from the Council in the current financial year.
- The upper threshold not to exceed £5k